

CARRIER ACCESS ARRANGEMENTS

QUBE Logistics Brisbane Port Empty Park (BPEP) - formerly FICP

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QUBE LOGISTICS

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1. Overview

QUBE Logistics - BPEP is committed to the highest principles and standards of safety, operational excellence, customer focus and continuous improvement.

2. Site Safety Requirements

QUBE Logistics - BPEP places the utmost importance on site safety for all employees, contractors and visitors who access the park. We take a stance of zero tolerance to behaviours that contribute to workplace incidents which have a negative impact to the business. Safety is a fundamental component of operations and it will be incorporated into all business relationships and processes.

3. Personal Protective Equipment (PPE) Requirements

- Drivers entering the park are required to wear steel cap boots
- Drivers entering the park are required to wear Hi Visibility Garments with a minimum being a vest to be worn as an outer layer of clothing
(Compliant to Australian Standard AS 4602)

4. Traffic Management

- Truck drivers must adhere to traffic flow and follow any internal traffic signs.
- Trucks must give way to pedestrians.
- Trucks must give way to forklifts operating in the park.
- Truck drivers / Visitors must not wonder around the depot.
- Truck drivers must not walk behind or around forklifts while being loaded or unloaded.
- Pedestrians must use designated walkways at all times.

- Maximum speed limit in the park is 15 km/hr.
- Truck driver is to remain in their vehicle whilst being loaded or unloaded.
- For pickups, drivers must secure the twist locks on all four corners of the container(s) prior to departing the park in the designated Twistlock engagement area as defined on the attached traffic management plan.
- For drop offs, drivers must ensure that twist locks are disengaged prior to proceeding past the truck parking area outside Administration building. Twist lock disengagement bays are offered in both E-Gate Red and Green lanes as defined in attached traffic management plan. No Drivers are to exit their truck cab past this point.
- Drivers are not permitted to perform maintenance or cleaning activities on any vehicle whilst in the park.
- Drivers must be licensed to operate the truck and its configurations.
- The truck must be registered, road worthy and maintained to a condition as per Qld Transport & Main Roads / Manufacturers recommendations.
- Drivers must secure the twistlocks on all four corners of the container(s) prior to departing the park.
- Drivers shall not access the top of trucks or containers (point of work) where a fall, the potential of which is equal to or greater than two meters, exists.
- Drivers are not to walk under or drive under a suspended load.
- Container locating pins are to be painted in either fluorescent yellow or white.
- Drivers must ensure all container locking pins are in the ready position for container loading or unloading. Damage resulting from failure to correctly position container locking pins will be the responsibility of the driver
- All container locking pins for all four corners of each container must be present and in working condition.
- Side loader trailers must have contrasting hi visibility markings on the trailer arms.
- All skeletal trailers must be fitted with safety chains.
- Intoxicants, illegal narcotics and persons under the influence of are not permitted in the park.
- Any plant or property damage must be reported immediately to the office.
- BPEP is a NON SMOKING site. Any drivers caught smoking will be requested to leave.
- All Drivers are to be processed via Kiosk (Camera and Intercom) for all pick-ups and drop off as per the CAA Traffic Management Plan
- Please be advised restrooms are supplied on Brisbane Port Empty Park site. Please ensure drivers utilize the facilities provided.
Anyone caught not using the toilet facilities provided in the yard will be requested to leave and CTO office notified.

5. Container Park Access

- Container Transport Operator (CTO) access to QUBE Logistics – BPEP is by pre transacted “Notification” through containerchain.com

- CTO's will be required to have an active commercial account in containerchain.com in order to pre transact "Notifications".

Returning an Empty Container

- All containers being returned to QUBE Logistics – BPEP will require a "Container Return Advice" transaction to be completed by the CTO in containerchain.com a minimum of 60 minutes prior to the end of the nominated notification window.
- All "Container Return Advice" containers being returned to QUBE Logistics – BPEP will require a "Notification" to be made by the CTO in containerchain.com a minimum of 60 minutes prior to the end of the nominated notification window.
- It is a mandatory requirement for all notifications that the truck registration number is recorded by the CTO at the time the notification is made.

Picking Up an Empty Container

- All containers being collected from QUBE Logistics – BPEP will require a "Container Pick Up Advice" transaction to be completed by the CTO in containerchain.com a minimum of 60 minutes prior to the end of the nominated notification window.
- All "Container Pick Up Advice" transactions will require a "Notification" to be made by the CTO in containerchain.com a minimum of 60 minutes prior to the end of the nominated notification window.
- It is a mandatory requirement for all notifications that the truck registration number is recorded by the CTO at the time the notification is made.

6. Notification Times information

- Notification times will be in 30 minute windows.
- Notifications will be made available for the remainder of the current day, and the entire next business day.
- Notifications are required to be made a minimum of 60 minutes prior to the end of the nominated notification window.

7. Container Fees

- A Container Fee is applicable for each "Notification"
- The Container Fee applicable for QUBE Logistics
- Monday 0500hr - Saturday 0500hr - \$34.50 per notification
- Saturday 0600hr - Sunday 1600hr - \$46.50 per notification
- The Container fee will be reviewed periodically.

- The Container Fee above is exclusive of GST.

8. Truck Arrival Procedure

- Based on Safety and operational considerations, QUBE Logistics – BPEP have an expectation that trucks will arrive during the nominated “Notification Window”.
- When a truck driver arrives at QUBE Logistics – BPEP’s container control office, the driver will be required to quote one of the following: truck registration number, notification number(s), release number or container number to the Container Controller. This information is used to identify and activate the transaction in the site operating system. Upon verification of a valid Notification, the truck driver will then be directed on how to proceed.
- If a truck arrives at QUBE Logistics – BPEP earlier than the nominated “Notification Window”, based on safety and operational considerations, QUBE Logistics – BPEP may be required to request the driver to exit QUBE Logistics – BPEP and return during the nominated “Notification Window”.
- If a truck arrives at QUBE Logistics – BPEP later than the nominated “Notification Window”, based on safety and operational considerations, QUBE Logistics – BPEP may be required to request the driver to exit QUBE Logistics – BPEP and re notify for a subsequent “Notification Window”. In this case further Container Fees will apply.
- If a truck is serviced during the nominated “Notification Window”, the Containerchain system will indicate the performance of the CTO in respect of that “Notification” as “On Time”.
- If a truck is serviced before the commencement of the nominated “Notification Window”, the Containerchain system will indicate the performance of the CTO in respect of that “Notification” as “Early”.
- If a truck is serviced after the expiration of the nominated “Notification Window”, the Containerchain system will indicate the performance of the CTO in respect of that “Notification” as “Late”

9. eGate arrival procedure

- Entry into the depot will require a CTO to download and install the ‘Containerchain Driver’ app and have an active account. “How to” information can be obtained by contacting the Containerchain Support.
- There will be a dedicated eGate ‘green lane’ at QBP, for trucks who have received a validated ‘green lane’ transaction.
 - Green lane transactions will be processed through a dedicated Lane or Gate.
- There will be a dedicated eGate ‘red lane’ at QBP, for trucks who have received a validated ‘red lane’ transaction.
 - The driver will receive a ‘red lane’ and instructed to NOT arrive at QBP if they are early or late for their nominated “Notification Window”.
 - The driver will receive a ‘red lane’ and be directed to the ‘red lane’ gate when no EDI information is available for Dehire, electronic (on screen) and paper delivery orders will be accepted.

10. Failure to Arrive for a Notification

- If a truck fails to arrive on the day of the “Notification”, for reporting purposes, the performance of the CTO in respect of that “Notification” will be considered “Unutilised”.
- “Unutilised Notifications” will be charged the “Container Fee”

11. Arrival Without a Notification

- If a truck arrives at QUBE Logistics – BPEP without a “Notification” QUBE Logistics – BPEP will not be able to service the truck.

12. Cancelled Notifications

- A “Notification” can be cancelled by a CTO up to 2 hours prior to the commencement of a “Notification Window” and the “Container Fee” will not be charged.
- If a “Notification” is cancelled by a CTO after this time the “Container Fee” will still be charged.
- QUBE Logistics – BPEP may also be required to cancel a “Notification” on behalf of a CTO due to internal operational issues. If this occurs the CTO will be advised by email and the corresponding “Container Fee” will not be charged

13. Invoicing

- Container Fees will be invoiced to CTO’s by containerchain.com
- Invoices are raised monthly and represent all activity for the preceding month.
- Invoice payment terms are fourteen days from invoice
- Outstanding invoices will result in a CTOs Containerchain account being suspended
- Reconnection of a suspended account will attract a reconnection fee of \$100.00

14. Dispute Resolution

- If a Notification is not serviced due to a contributing factor from QUBE Logistics – BPEP, the CTO is required to log the issue with the Containerchain Support Team within 60 minutes of the truck departing QUBE Logistics – BPEP. This is to enable any potential invoice dispute regarding the “Notification” to be addressed.
- Disputed invoices are to be raised with the Containerchain Support Team.

15. Liability and Indemnity

The carrier must indemnify and keep indemnified QUBE Logistics – BPEP in respect of any loss or damage or death or injury to any person as a consequence of:

- (a) any breach of this arrangement by the carrier, its drivers, agents or contractors;
- (b) any negligent act or omission or wilful misconduct of the carrier, its drivers, agents or contractors; and
- (c) any damage to QUBE Logistics – BPEP property where such damage is the fault of the carrier, its drivers, agents or contractors,

Except to the extent that such loss or damage is caused by a breach of this arrangement or an act or omission constituting negligence or wilful misconduct by QUBE Logistics – BPEP, QUBE Logistics – BPEP must indemnify and keep indemnified the carrier in respect of and loss or damage or death or injury to any person as a consequence of:

- (a) any breach of this arrangement by QUBE Logistics – BPEP;
- (b) any negligent act or omission or wilful misconduct of QUBE Logistics – BPEP; and
- (c) any damage to the carrier's property where such damage is the fault of QUBE Logistics – BPEP.

except to the extent that such loss or damage is caused by a breach of this arrangement or an act or omission constituting negligence or wilful misconduct by the carrier, its drivers, agents or contractors.

16. Fatigue Management

- Carriers are required by law to ensure drivers do not exceed their maximum regulated hours for driving and working. QUBE Logistics –BPEP will assist in every way to notify carriers of current and possible delays. These notifications will be sent via our Broadcast Alert system, which sends emails and SMS messages to registered CTO's.
- All carriers are responsible for managing their drivers' hours and carriers must change over drivers who have worked their maximum number of hours. If the carrier is unable to change drivers then the carrier must withdraw and move the truck away from QUBE Logistics –BPEP

17. Depot Opening Hours

0630am Monday until Saturday 0600am (excluding public holidays)

*Subject to change.

18. Alterations to these Carrier Access Arrangements

- QUBE Logistics – BPEP reserves the right to alter these Carrier Access Arrangements.
- CTO's will be advised of alterations to this arrangement by email and all alterations will be posted on the Containerchain website.

QUBE BPEP & QUBE WAREHOUSING

Site SAFETY is critical

Strictly NO SMOKING on site.

Return to main lane

Exit via the arrow directions below and follow line

through the cotton sheds

e-gate seals available between cotton sheds

15kph MAXIMUM speed

Drivers to configure twistlocks prior to arrival

Exit passes through middle of warehouse operational area with forklifts and pedestrians

ALL Forklifts and Pedestrians have right of way at ALL times.

ALL vehicles MUST stop at STOP signs



15kph MAXIMUM speed

Strictly NO SMOKING

24 Hr security/monitoring video recording at cotton sheds so do the right thing

Transport companies will be notified of breaches of entry conditions

